

Grants Committee Meeting

May 11, 2016

MINUTES

Members Present:

Rick Vernier, Vice Chairman
June Chartrand
Ken Sharkey
John West

Members Excused:

Joseph Kassly, Jr., Chairman
Oliver Hamilton
Roy Mosley, Jr.

Staff Present:

Christina Anderson, CDBG Program Coordinator
Jennifer Little, Administrative Assistant

In Chairman Kassly's absence, Vice Chairman Vernier called the meeting to order at 5:31 p.m. in the IGD Administrative Conference Room.

Attendees rose and recited the Pledge of Allegiance.

Vice Chairman Vernier asked if there were comments from the public on the agenda. There were no public comments.

Upon a motion by Mr. West and a second by Mr. Sharkey the minutes from the April 13, 2016 Grants Committee meeting were approved unanimously.

Upon a motion by Mr. Sharkey and a second by Mrs. Chartrand the letter from the Grants Committee Chairman to the County Board Chairman transmitting the payroll and expense claims for the month of April, 2016 was approved unanimously.

Upon a motion by Mrs. Chartrand and a second by Mr. West the Check Register Summaries for the pay periods in the month of April, 2016 were approved unanimously to be placed on file.

There were no questions concerning the Community Services Group report being placed on file.

There were no questions concerning the Community Development Group report being placed on file.

There were no questions concerning the Workforce Development Group report being placed on file.

Upon a motion by Mr. West and a second by Mrs. Chartrand, the Community Services, Community Development and Workforce Development Group reports were approved unanimously to be placed on file.

Resolutions

- A. Vice Chairman Vernier introduced a resolution authorizing the St. Clair County Board Chairman to prepare and submit a substantial amendment to the County 2012 thru 2015 Action Plans to reallocate for various Public Works Projects throughout St. Clair County. Mr. Sharkey offered a motion to approve and Mrs. Chartrand seconded the motion.

Christina Anderson briefly explained CDBG is moving funds that need to be spent by August 2nd. Funds will be moved to public facilities. IGD has informed the public by advertising in the newspaper. She explained once the resolution is passed, it will be submitted to HUD who will approve the movement of funding. Ms. Anderson stated all public infrastructure projects that are currently open will receive additional funding.

Vice Chairman Vernier called for a vote to approve; the motion was approved unanimously.

- B. Vice Chairman Vernier introduced a resolution authorizing the St. Clair County Board Chairman to prepare, submit, and execute an application and PY 2016 Annual Action Plan to the United States Department of Housing and Urban Development. Mrs. Chartrand offered a motion to approve and Mr. West seconded the motion.

Christina Anderson explained this resolution is completed each year as part of IGD's Annual Action Plan which is the budget for CDBG's 2016 allocation from HUD.

Vice Chairman Vernier called for a vote to approve; the motion was approved unanimously.

Old Business

New Business

- A. Director's Report

- Terry Beach was in Washington, D.C. on County business with County Board Chairman Kern. The Director's Report was held to the next committee meeting.

Other Comments

Adjournment

Vice Chairman Vernier entertained a motion to adjourn. On a motion by Mr. Sharkey and a second by Mrs. Chartrand, Vice Chairman Vernier adjourned the meeting at 5:35p.m.